

## **Churches in East Leeds are recruiting for a CAP Debt Centre Manager - 15 hours a week.**

**Are you passionate about sharing your Christian faith? Are you drawn to support those in great need?**

A number of churches have formed a partnership with Christians Against Poverty (CAP) to provide a free debt advice service to the communities of East Leeds.

### **Debt Centre Manager**

We are looking for a 'people person' who can engage with the local community and provide the first line of support for families who are struggling under the weight of unmanageable debt.

There is no need for in-depth financial knowledge because the debt advice is prepared by CAP's head office team who also negotiate with creditors and work with each client until they are debt free. CAP will also provide full training and ongoing support for the role.

This exciting role will include:

- promoting the debt service locally
- recruiting a team of volunteers from the churches
- visiting clients in their homes (accompanied by another volunteer)
- carrying out a fact find with clients and then returning to communicate the financial plan produced by CAP
- going above and beyond in supporting clients whilst on their journey to becoming debt free, together with the volunteer team
- looking for opportunities to share the Christian faith with clients and connect them with the local church

We will employ someone for 15 hours a week, starting in November 2026. At least two half-day sessions need to be within regular working hours (9am – 5pm, Monday to Friday).

Salary: £13.50 to £16 per hour, depending on prior experience. Plus travel expenses for client visits etc

Initial training will be from 2nd November to 4th December 2026 (about 50 hours over five weeks). Most of this will be online.

To apply, request an application pack from Rev Rolf Mason ([revrolfmason@yahoo.com](mailto:revrolfmason@yahoo.com))

The deadline for applications is 31st August. The interviews will be held in the week commencing 7th September. The successful candidate will be invited to attend an orientation day on 7th October.

There is an occupational requirement for the Debt Centre Manager to be a Christian.